



GRADUATION APPLICATION

Last Name _____ First Name _____

Student ID # _____ Phone Number (____) _____

PRINT YOUR NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA

First Middle Last

Graduation Date	Application Deadline
May	October 15 th
August	April 15 th
December	June 15 th

Check Graduation date: May August December Year: _____

Please check Degree: Bachelor of Arts Bachelor of Science
 Master of Arts Master of Science Ph.D. Pharmacy Case

Please read carefully:

1. The Registrar’s Office with the cooperation of the Dean's will process an official audit after deadline date. It is your responsibility to schedule and complete the courses to satisfy all program and graduation requirements.
2. The Registrar must officially clear all potential graduates. This process involves verification that all degree requirements have been completed. If you do not meet the requirements you will be notified and your application will be inactivated until graduation date is known.
3. Please notify the Registrar’s Office immediately of any changes to your schedule or courses (i.e. dropping a required course) that results in a change in your graduation date, do not file another graduation application form. Failure to notify the Registrar’s Office of a change to your graduation date will result in an additional graduation fee.
4. All outstanding obligations to the University (tuition, fee, library books fee, etc.) must be satisfied before your diploma and transcript will be released.
5. Major/minor and concentrations evaluated will be based on what has been officially declared at time of admission or with declaration of major/minor form.
6. Latin honors at graduation is for undergraduate students only who have completed a minimum of 60 graded credits in coursework at Notre Dame with a cumulative GPA of 3.5 or higher.
7. Please submit the graduation fee to the Business Office.

I have met with my academic advisor and discussed my graduation plans. I understand that I must complete all the requirements in the major(s) and earn the required number of credits as stated in the catalog in effect at my matriculation.

Student’s signature _____ Date _____