

MEMORANDUM OF AGREEMENT
between
College of Notre Dame of Maryland and
St Mary's University College

College of Notre Dame of Maryland, United States and St Mary's University College, Twickenham, UK, recognising the benefits gained by both parties in a sponsored study abroad programme aimed at promoting scholarly activities and international understanding, hereby sign the following agreement:

1 The Agreement

- 1.1 This Memorandum of Agreement sets out the conditions and nature of the agreement between College of Notre Dame of Maryland and St Mary's University College, (the University College).

2 Scope of the Agreement

- 2.1 The Agreement has been formed to provide for an academic study abroad and or exchange programme for students from College of Notre Dame of Maryland and the University College.

3 Academic Programme for students from College of Notre Dame of Maryland at the University College

- 3.1. College of Notre Dame of Maryland will select students for the programme who are in good academic and behavioural standing at the time of selection who meet the agreed criteria for the programme. College of Notre Dame of Maryland will inform the University College of participants at least four months prior to the commencement of the programme (at least two months for spring).
- 3.2 Students from College of Notre Dame of Maryland will generally have access to 60 credits per semester. The classes will be selected from all areas of the undergraduate curriculum, subject to students meeting any required course prerequisites. Students will have access to a full course load (maximum 18 credits) per semester from the undergraduate curriculum, subject to students meeting course prerequisites.
- 3.3 College of Notre Dame of Maryland students will remain students of College of Notre Dame of Maryland and will not be enrolled as candidates for degrees at the University College. They will however be subject to the same rules and regulations as students from the University College.
- 3.4 On completion of their studies at the University College, an official transcript of the students' courses and grades will be provided to College of Notre Dame of Maryland.

4 Student services support for students from College of Notre Dame of Maryland at the University College

- 4.1 Students will be provided with a place in the University College hall of residence which includes a meal plan for seven days a week including seven evening meals and two brunches at weekends.
- 4.2 Students may alternatively be allocated housing in a British home, a maximum of 30 minutes from the St Mary's campus, when using public transportation. The homes will be carefully screened by staff at the St Mary's Accommodation Office prior to assignment, and will be limited to hosting a maximum of two international exchange students per semester. Partial board will be provided, to include breakfast in the homestay location, and evening meals and brunch at weekends at the University College, seven days per week (holidays excepted).
- 4.3. A comprehensive post-arrival orientation programme will be provided covering a broad range of academic, housing, and cultural issues, as well as health and security considerations.
- 4.4 Access will be provided to the full range of services and activities available to all registered students at the University College, including mental health counseling, medical services, housing assistance, academic advising, and participation in student-sponsored clubs and events.
- 4.5 An on-site International Officer will be responsible for overseeing all programme-related issues on campus and there will be provision of appropriate support in case of emergencies.

5 Exchange programme for students from the University College

- 5.1. The University College will select students for the exchange programme who are in good academic and behavioural standing at the time of selection who meet the agreed criteria for the programme. The University College will inform College of Notre Dame of Maryland of participants at least four months prior to the commencement of the programme.
- 5.2 Students will have access to a full course load (maximum 18 credits on 60 UK credits) per semester from the undergraduate curriculum, subject to students meeting course prerequisites.
- 5.3 The University College students will remain students of the University College and will not be enrolled as candidates for degrees at College of Notre Dame of Maryland. They will however be subject to the same rules and regulations as students from College of Notre Dame of Maryland.
- 5.4 On completion of their studies at College of Notre Dame of Maryland, an official transcript of the students' courses and grades will be provided to the University College.

6 Student services support for students from the University College at College of Notre Dame of Maryland

- 6.1. On-campus housing will be provided to University College students.
- 6.2. University College students may participate in one of the several meal plans available to College of Notre Dame of Maryland students.
- 6.3. A comprehensive post-arrival orientation programme covering a broad range of academic, housing, and cultural issues, as well as health and security considerations.
- 6.4. Access to the full range of services and activities available to all students at College of Notre Dame of Maryland, including mental health counseling, health services, housing assistance, academic advising, and participation in student-sponsored clubs and events.
- 6.5. An on-site Officer, the Director of International Programs, will be responsible for overseeing all programme-related issues on campus and the provision of appropriate support in case of emergencies.

7 Financial Arrangements

- 7.1. At least six months prior to the commencement of each academic year, the University College will inform College of Notre Dame of Maryland of the cost of the programme, and other details pertinent to publicising and recruiting for the programme. The costs of the programme will include the course fees, charged at the overseas rate. The University College will also inform College of Notre Dame of Maryland of the costs of accommodation (including the meal plan).
- 7.2. At least six months prior to the commencement of each academic year, College of Notre Dame of Maryland will inform the University College of the cost of the programme, and other details pertinent to publicising and recruiting for the programme. College of Notre Dame of Maryland will also inform the University College of the costs of accommodation and of the available meal plans.
- 7.3. Tuition fee invoices will be levied at the beginning of each semester. Fees will not be levied from individual students. Where the University College sends the same number of students to College of Notre Dame of Maryland as College of Notre Dame of Maryland sends to the University College there will be no tuition fee levied to either institution. For any additional students enrolled at the University College, College of Notre Dame of Maryland will be charged at the overseas rate, which will be reviewed annually. Where there are more students from the University College than from College of Notre Dame of Maryland, College of Notre Dame of Maryland will invoice the University College.
- 7.4. Students will be responsible for paying tuition fees to their home institution for the duration of the programme.
- 7.5. Students will be responsible for paying their accommodation costs and other living costs. Students will be required to pay for their accommodation and meal plan costs to the institution prior to the start of the programme. (A deadline date

will be established; for example, by April 15th for the following fall semester, and by November 15th for the following spring semester.)

8 Students' academic status

8.1 If, in the course of a student's studies, he/she becomes unable to meet the academic requirements of the programme or behaves in a way detrimental to fellow students, the programme directors, after mutual consultation, reserve the right to modify the student's programme. Any expense incurred by the student in regard to programme modification and/or dismissal shall be borne by the student.

9. Legal issues

9.1 Students from the University College will be informed by College of Notre Dame of Maryland and students from College of Notre Dame of Maryland will be informed by the University College of the nature and purpose of information about them transferred between the two participating institutions, in accordance with the University College's data protection policy, and any relevant US legislation.


9.2 For the purposes of the Contracts (Rights of Third Parties) Act of 1999, and unless expressly stated to the contrary, the parties to this agreement confirm that they do not intend any of the terms of this agreement to be enforceable by any person or entities other than the University College and College of Notre Dame of Maryland respectively.

9.3 The agreement shall be governed by and construed in accordance with both English and US Law.

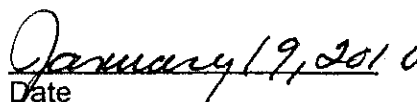
9.4 Any alteration of the provisions of this agreement will become effective only upon the mutual consent of both institutions.

9.4 This agreement will be in effect until such time as one party or both parties give notice to terminate the agreement. The agreement will be terminated one year from the notification date.

For College of Notre Dame of Maryland:

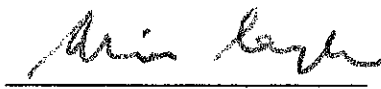


Mary Pat Seurkamp
President

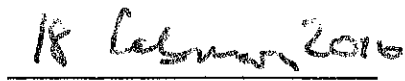


Date

For St Mary's University College:



Dr Arthur Naylor
Principal



Date